

**STUDENT EMPLOYMENT RELEASE TO WORK**

**New student employment cannot begin until student has attended their scheduled student employment workshop and completed the required paperwork. Rehired students must have paperwork completed and received by HRSAADI/VPAA.**

***The signed form must be received by the department by the time the student reports to work. Employment is subject to termination for failure to comply.***

***Supervisor***

***Dept. Contact Name***

***Department***

***Dept. Address***

***Student EMPLID***

***PAF Effective Date***

**has completed the student employment workshop and may begin his/her employment with the university.**

**has all rehire paperwork completed and may begin his/her employment with the university.**

\_\_\_\_\_  
**Signed**

\_\_\_\_\_  
**Date**